

November 2024



NOVAT INTERNATIONAL LITD

FILMNOVA LTD

Job Description

Job Title: [Assistant Producer](#), FilmNova

Department: Sports Production & Development

Minimum Experience: 2 yrs working as AP / researcher

Location:

Newcastle

Outline:

FilmNova is a leading sports production company, specialising in live sport production and unscripted content. We are committed to expanding our North East based operation and this is a fantastic opportunity for a creative AP with a passion for sports and storytelling to join our growing team.

This will be a wide ranging role, from developing long form ideas and writing pitches to filming and editing features for our existing slate of programmes, which include The Boat Race, Great North Run and PTO Triathlon series.

FilmNova is proud to be an equal opportunities employer and we actively seek candidates from diverse and under-represented backgrounds and communities.

Key Responsibilities:

- Work as part of the production team across a range of development and production projects.
- Work closely with the FilmNova Researcher and development team to develop ideas.
- Contribute to brainstorming and development meetings by bringing new ideas and working on existing programmes and formats.
- Writing skills are essential, as the role will include contributing to pitches and decks.
- An interest in and understanding of social and digital platforms.
- Make arrangements for filming preparations, including researching locations, logistics and contributor availability.
- Filming on location, conduct interviews, direct shoots, shoot b-roll
- Be a focal point of contact for contributors.

Knowledge, Skills & Experience:

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- 2 years minimum experience working as a researcher or AP.
- Demonstrated ability and experience of producing engaging, entertaining and creative content for both linear and digital platforms.
- Knowledge and passion for a wide range of sports
- Ability to spot a good story, devise and develop strong creative ideas.
- Strong research techniques.

Working Days:

5 day week, 4 days in office and 1 day WFH.

This role will require a degree of flexibility including weekend working and travel.

Lieu days will be given for any days worked over a five-day week.

Salary:

Based on experience.

Start/End:

ASAP – one year contract initially.