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Application form for North East Screen’s Open Horizon’s Grant Awards

Application Information

You must complete every section of this form. If you don’t, we will return your application and ask you to provide the missing information. This may affect the processing of your application.

Please email your completed application form to development@northeastscreen.org

**Please note – This funding is competitive, and a limited number of grants will be awarded this financial year**

Key Funding Criteria

* Must be over 18
* Must not be in full time education
* Must be resident in the North East
* Must have significant experience in film and TV industry or at a senior editorial level in a directly related field
* Must have had a 1-2-1 with the Talent and Business Development team before applying. Contact development@northeastscreen.org to book.

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| **SECTION A – ABOUT YOU** | | | | | | | | | | | |
| **A.1** **Your Name** | |  | | | | | | | | | |
| **A.2      Date of Birth** | |  | | | | | | | | | |
| **A.3** **Address**  ***Please provide proof of address on application. (utility bill or similar)*** | |  | | | | | | | | | |
| **A.4 Under which local authority does your business sit? (delete as appropriate)** | | | | | | | | | | | |
| Hartlepool Borough Council | Stockton on Tees Council | | Middlesborough Council | | Darlington Borough Council | | Durham City Council | | | Gateshead Council | |
| Sunderland City Council | South Tyneside Council | | Redcar and Cleveland Borough Council | | Northumberland City Council | | Newcastle City Council | | | North Tyneside Council | |
| **A.5 Contact number** | |  | | | | | | | | | |
| **A.6 Email Address** | |  | | | | | | | | | |
| **A.7 What is your current job title?** | |  | | | | | | | | | |
| **A.8 Which of these best describes your position in the industry?** | | Writer | | | | Producer | | | Director | | |
| **A.9 What genre do you typically work in?** | | High End TV Drama | |  | | Unscripted Factual | |  | Short Film | |  |
| Children’s TV | |  | | Studio/Live TV | |  | Feature Film | |  |
| Scripted Comedy | |  | | Unscripted Fact Ent | |  | Digital | |  |
|  | | Other (tell us what) | | | | | | | | |  |

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| **SECTION B – ABOUT THE PROJECT** | | | | | |
| **B.1 Please specify what the funding will be used for.**  *(Max 200 words)* |  | | | |
| **B.2 When does your activity start?** |  | | | |
| **B.3 What is your activity end date?** |  | | | |
| **B.4 How much are you applying for?** |  | | | |
| **B.5 Why is this activity game changing for your career?**  ***Please explain and justify your application in this space. Also send us any documents to support your application (e.g. quotes, consultant details, training program details)*** |  | | | |
| **B.6 Please list your last 3 paid industry or commission experiences** | Dates | Experience | Credit? | |
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| B.7 Please detail how you will spend the money below | | | | |
| **Activity** | | | | **Cost** |
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|  | | | | £ |
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| **Total** | | | | **£** |

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| **SECTION C – DATA PROTECTION ACT 2018** | | |
| The information on this application form will be processed by North East Screen. By proceeding to complete and submit this form, you consent that we may process the personal data (including sensitive personal data) that we collect from you, and use the information you provide to us, in accordance with our Privacy Policy. In addition, North East Screen are required to retain data. Your details will be stored securely and retained in compliance with GDPR and the Data Protection Act 2018. This information will be used to evaluate this project and to report to the North East Screen Industries Partnership for monitoring and evaluation purposes.  North East Screen will not keep your personal data for longer than it needs but as a minimum, will retain data for two years after the closure of the programme to ensure reporting obligations are met and to demonstrate compliance. | | |
| **C.1 Would you like to receive information about events, workshops and services?** | YES | NO |
| **C.2 Would you like to receive our newsletter?** | YES | NO |

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| **SECTION D – YOUR DECLARATION OF INTEREST** | | |
| **D.1 Declaration of Interest**  **Do you have, or are aware of, any close personal or professional link with any staff member or board member of North East Screen?**  If YES please list names and connections below | YES | NO |
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| NOTE: under North East Screen’s memorandum and articles, board members must declare an interest to other members of the board before the application is submitted. Please let them know if you are applying to us for funds. A full list of board members is available on our website. | | |

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| **SECTION E - MONITORING** |
| This fund requires eligibility and monitoring information to be provided at the beginning and end of your project. Please complete the SME Eligibility Form on application. If your application for funding is successful, you agree to provide all requested information in relation to your project. |

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| **SECTION F - FRAUD** |
| North East Screen will take legal action to recover funds from an applicant who has provided fraudulent information in this application. Any misleading statements by you the applicant could render this application invalid and you or your organisation liable to return any money already paid on the project or scheme in question. |

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| **SECTION G – EQUAL OPPORTUNITIES MONITORING** |
| Please complete this Equality, Diversity and Inclusion form: <https://forms.office.com/e/kcHr5AMP1j>  Please note that once we receive your application, we will send you an EDI form which you should return. The information requested is optional. This section of the application will not form part of the assessment process. We are committed to pursuing equality of opportunity and monitoring applicants and applications is one way of helping to ensure that there is no discrimination in the way applications are assessed. |

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| **SECTION H – SUSTAINABILITY, GOOD WORKING PRACTISES AND ACCESSIBILITY** | |
| To make sure the North East is the best place to live, work and play, we champion good working practises, inclusivity, sustainability and accessibility.  To ensure we are taking the appropriate steps, please complete the following or industry standard equivalent. We will require evidence of completion of this before the final payment can be processed. | |
| **Sustainability** | https://www.screenskills.com/online-learning/learning-modules/introduction-to-sustainability-for-the-screen-industries/ |
| **Accessibility** | https://www.screenskills.com/online-learning/learning-modules/introduction-to-disability-access-and-inclusion/ |
| **Good Working Practises – Production Values Document** | https://wholepicturetoolkit.org.uk/pre-production/agree-a-wellbeing-plan/#production-values |
| **Diversity, equity and inclusion** | https://www.screenskills.com/online-learning/learning-modules/diversity-equity-and-inclusion-for-the-screen-industries/ |

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| **SECTION I – THE CHECKLIST** | |
| Note: gathering additional missing information once you have submitted your application will slow down the application process and could result in you missing your deadline, so please make sure your application form is complete with supporting materials  Please send applications and supporting materials to [reach@northeastscreen.org](mailto:reach@northeastscreen.org) | |
|  | I have enclosed and retained a signed copy of this application, answering every question to the best of my knowledge. |
|  | I have completed an EDI form. |
|  | I have enclosed a completed SME Eligibility Support form. |
|  | I have enclosed proof of address, utility bill or similar. |
|  | I have enclosed a CV and/or showreel demonstrating my industry experience. |
|  | I have enclosed evidence of my good working practises, inclusivity, sustainability and accessibility training and/or company policies and agreements as mentioned in Section H |

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| **SECTION L - DECLARATION** |
| I confirm the information I have given is true and I have answered all the relevant questions on the form. I will let you know immediately about any material change to the information provided. I have the power to accept funding subject to conditions and the ability to repay funding in the event of funding conditions not being met. |

**L.1 Signature L.2 Date**

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*The signature on this application form can be electronic if sending application via email*